

## ART342 Artist-in-Residence Application and Term Sheet

**ELIGIBILITY:** The Residency Program is open to visual artists, creative writers, scholars in arts or aesthetics, composers, interdisciplinary artists, and collaborative teams. Applicants must show professional standing in their field. Both mature and emerging artists of promise are welcome to apply.

This application and term sheet should answer many of your questions, but additional information can be found at our web site, [www.ART342.org](http://www.ART342.org)

### APPLICANT'S DATA (please type or print clearly)

Name \_\_\_\_\_

**Permanent** address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone(s) \_\_\_\_\_

E-mail \_\_\_\_\_

**Current** address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Telephone(s) \_\_\_\_\_

### ARTISTIC DISCIPLINE: Circle one and specify your focus:

*Visual Art (Medium)* \_\_\_\_\_

*Creative Writing (genre)* \_\_\_\_\_

*Scholarly Writing (topic)* \_\_\_\_\_

*Music (style/form)* \_\_\_\_\_

*Other* \_\_\_\_\_

### SESSIONS (specific dates TBD) AND APPLICATION DEADLINES:

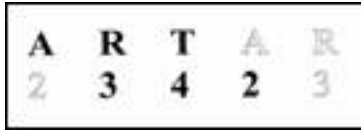
I'm applying for: Spring \_\_\_\_ (year) Summer \_\_\_\_ (year) Fall \_\_\_\_ (year)

I'm applying for living space: Yes \_\_\_\_ No \_\_\_\_

I can commit to working \_\_\_\_\_ weeks at the studio during my residency.

I can commit to work \_\_\_\_\_ hours per week in my studio.

*ART342 values the time commitment of our jury and expects professionalism from its residents. Applications not **received** by the deadline are declined.*



## REQUIRED MATERIAL CHECKLIST

Your application must include:

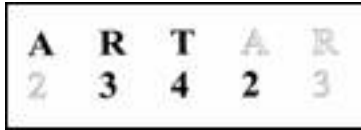
- \_\_\_\_\_ A copy of this application form with your signed acknowledgement of the terms of the residency. The signature line is on the last page of this document.
- \_\_\_\_\_ A personal statement telling us about your future goals and your proposed work at ART342.
- \_\_\_\_\_ A current resume (or CV) and a history of your exhibitions or publications.
- \_\_\_\_\_ The name, email, and phone numbers of two references.
- \_\_\_\_\_ A representative work sample according to your discipline:
  - Composers: Composers should submit a cassette or CD. Label sample with your name, title, duration and date of composition.
  - Visual Artists: Please include electronic photos or representations of several works along with a data sheet listing all items with your name, title of the piece, medium, size, and year of completion
  - Creative writers: A 10-20 page writing sample. Please use a 12-point, easy-to-read font. With the exception of poetry, these pages should be double-spaced.
  - Scholarly writers: One article or book chapter, preferably a reference to where these can be accessed on the web.

Tell us your concerns, questions, special requirements, equipment needs:

When possible we prefer scanned copies of the application form, attached documents, electronic copies of work, etc. all emailed to [info@art342.org](mailto:info@art342.org) or you can post them to:

ART342 Artist-in-Residence Program  
224 Canyon Ave #304  
Fort Collins, CO 80521

Applications must be **RECEIVED BY, NOT POSTED BY** the deadline.



## **RESIDENT TERMS OF AGREEMENT**

**Respect:** I understand that ART342 seeks to establish a balance between a collegial dialogue among the residents while also maintaining each resident's right to privacy and uninterrupted work time. I agree to honor these two goals through my behavior with my peers. We expect that same respect for artists that share the living space.

**Pets and Children:** I accept the policy that spouses, partners, children or pets are not invited to join me at ART342. My living space is solely for my use, and my use alone. I will not use my living space for anyone other than myself, I understand that this is grounds for expulsion.

**Selection Process:** I accept the ART342 selection process for residents as described here. 1) My application is evaluated by a jury of professionals in my discipline. 2) These evaluations are a primary consideration, but the staff and board make the final selection at their sole discretion. 3) I understand there is no guarantee that I will be selected. ART342 values professionalism in our residents and we respect the time and schedules of our jury. Therefore we will not accept applications past the stated deadline.

**Memento to ART342:** I agree to provide a small piece to for ART342 for an ongoing display of past residents. This piece should be roughly one-foot square or smaller.

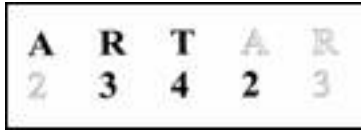
**Exit Interview:** I agree to participate in an exit interview before the end of my residency. I understand that the interview will be used to help ART342 improve the experience of future residents. It will remain confidential.

**Acknowledgement:** I understand that ART342 asks that exhibition or publication of work developed from my time at ART342 give some public recognition of ART342. I understand that ART342 hopes to develop a positive word of mouth to help them continue to attract the finest residents available.

**Studio Provisions from ART342:** I understand that ART342 agrees to provide me with studio space for the duration of my residency. I will have no responsibility for utilities or other costs of maintaining the building. ART342 will also supply \$50 per week to local residents and \$100 a week to residents from out of town. I may use this stipend for supplies or other expenses as I choose.

**Live-in Artists' Provisions from ART342:** I understand that ART342 may agree to provide me with a single bedroom and access to common space. I will have access to the living space for the duration of my residency. I understand that ART342 will not supply food or other household goods. I also understand that ART342 will pay for utilities, but not phone service.

**Responsibilities:** I understand that there is no charge for the use of the facilities. However, I will be responsible for my own meals, lodging (unless I am awarded living space), and for other costs I may incur. I also agree to leave my studio and living space as it was.



**Commitment to work time:** If I am not making a serious commitment to my work I can be asked to leave. I will make presentations of my work to the board and other residents at the beginning and end of my residency.

**Commitments to peers:** I understand that I should feel no *obligation* to attend readings, exhibitions, performances, or lectures by other residents. I also understand that I should never make other residents feel uncomfortable about not attending such events.

**Commitments to room mates:** I agree to respect the privacy of my room mates in the living space and to clean up after myself in the common areas..

**Transportation:** I understand that I am responsible for my own transportation to and from ART342.

**Liability:** I understand ART342 or its staff will not be responsible for personal injury or property loss to me or other persons in my group of for any property loss unless that injury or loss is the result of the gross negligence or intentional misconduct of ART342 or its staff. In addition I agree to be responsible for my own medical or other personal bills during my residency.

**Medical and Insurance:** I understand that ART342 has no medical facilities. In case of illness, I understand that I should contact the Program Director. I also agree that I will be responsible for my own insurance and for the safety of my personal property.

**Drugs:** I understand that ART342 does not allow the use or possession of drugs prohibited by law. This is grounds for expulsion.

**Expulsion:** I agree to abide by ART342 policies as well as the rights and sensibilities of other members of the ART342 community. If I do not so abide, I also agree that ART342 has the right to immediately end my visit. I recognize their complete authority in this regard.

Please visit [www.art342.org](http://www.art342.org) for more information on facilities or contact us with questions at [info@art342.org](mailto:info@art342.org).

I have read all of the material concerning residencies and living accommodations at ART342 at [www.art342.org](http://www.art342.org).

I agree to all the terms and obligations stated above in this document.

Signature \_\_\_\_\_ Date: \_\_\_\_\_